

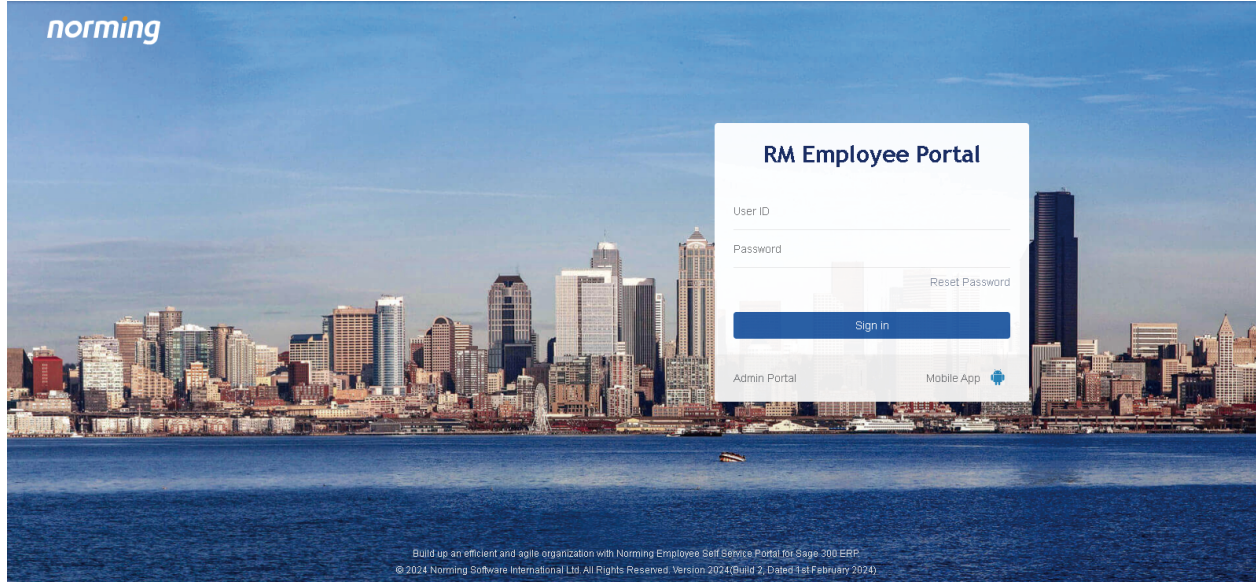
# Norming Resource Manager ePurchase Requisition

## Web and Mobile-Based, Paperless Procurement Process with RFQ Management

Norming's Purchase Requisition is a mobile and web-based solution, fully integrated with Sage 300. With configurable workflows and an intuitive interface, it simplifies purchase management, making it easier and more efficient than traditional back-office accounting software.

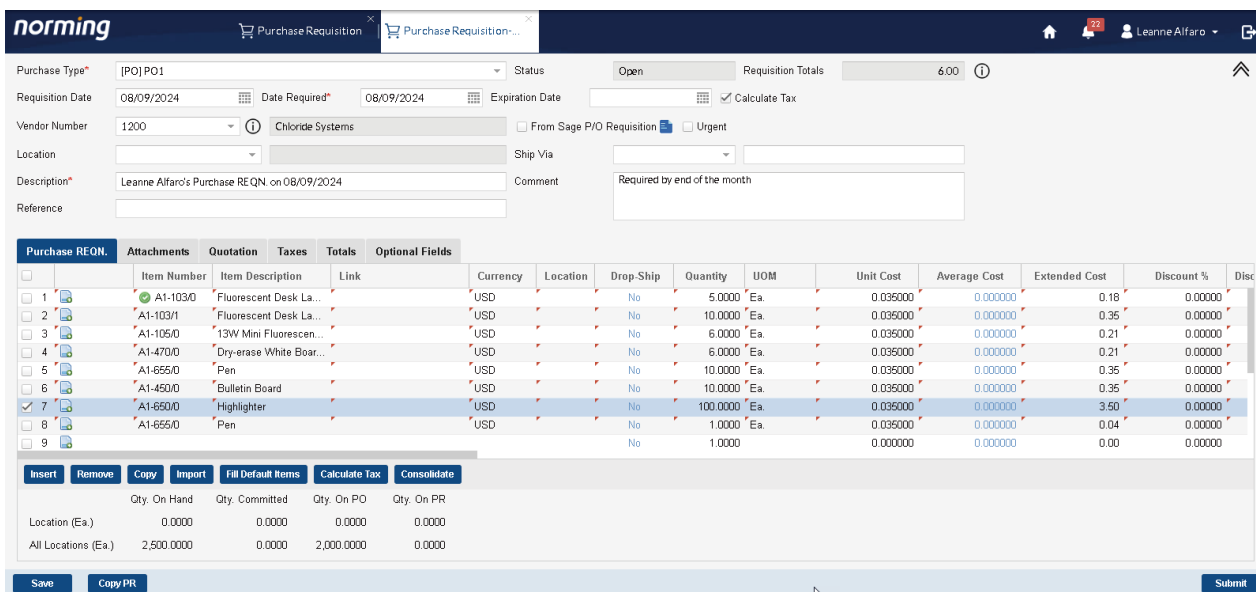
### 01 Mobile/Web-Based Access

Employees can access the system anytime, anywhere through a web browser or mobile app on any handheld device. Managers can review and approve purchase requisitions in real-time, ensuring a faster and more efficient procurement process.



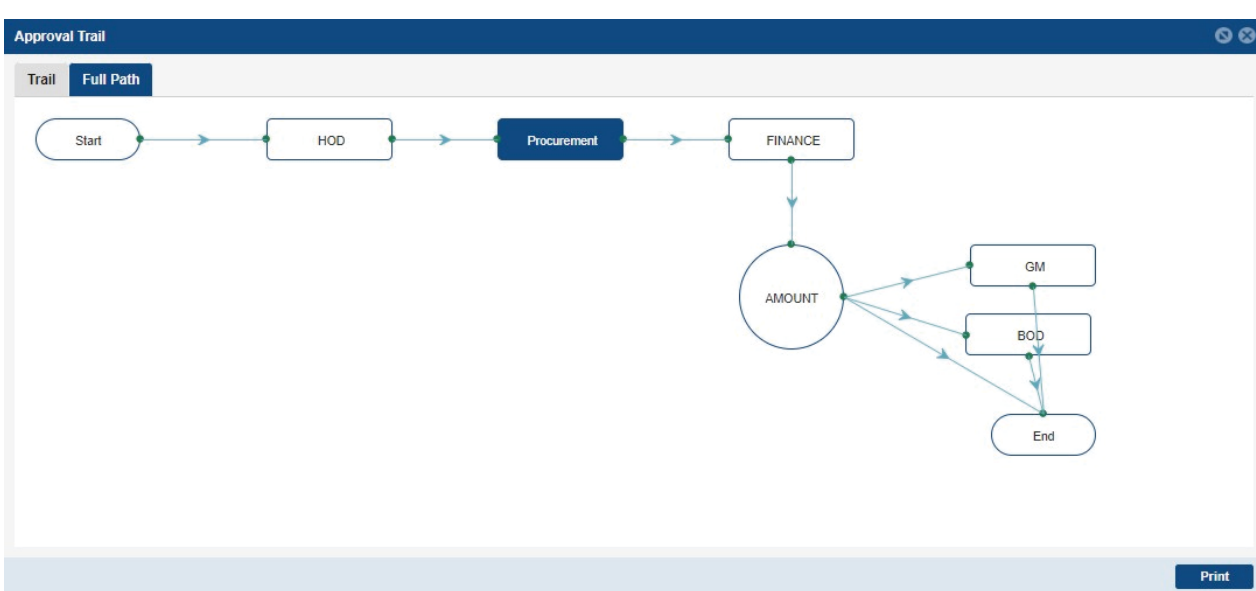
### 02 Employee Web Portal

The Norming Web Purchase Requisition features an intuitive, user-friendly employee portal that is far easier to navigate than traditional back-office accounting software. Employees can get started in minutes, not days. Automated email notifications keep submitters, approvers, and vendors informed at every stage of the purchase requisition process, ensuring transparency and efficiency.



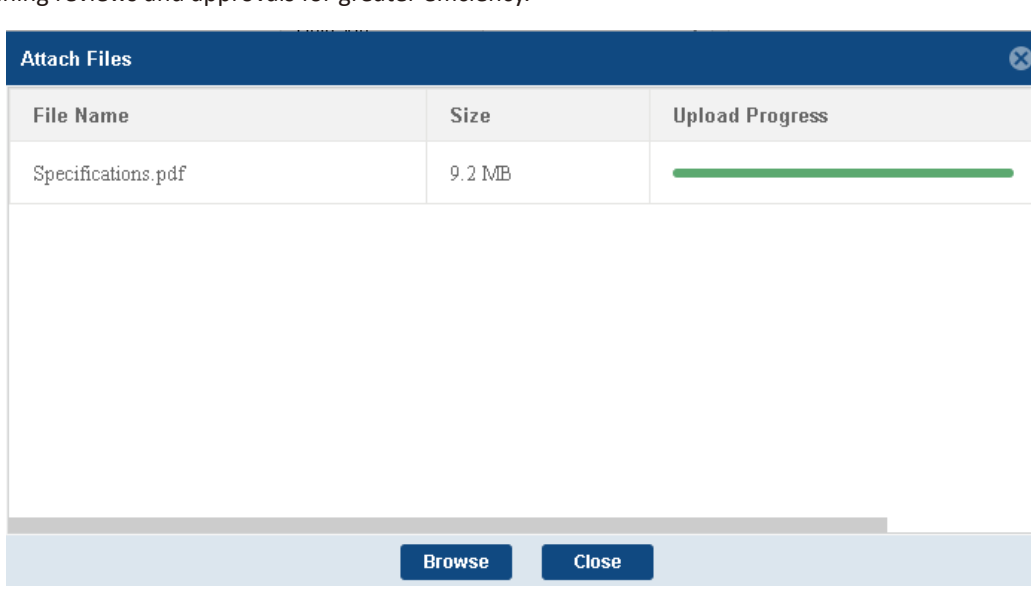
### 03 Configurable Approval Workflow Process

The Web Purchase Requisition system features a powerful workflow engine with customizable roles and variables, allowing it to adapt to any purchase scenario—no matter how complex your approval process may be.



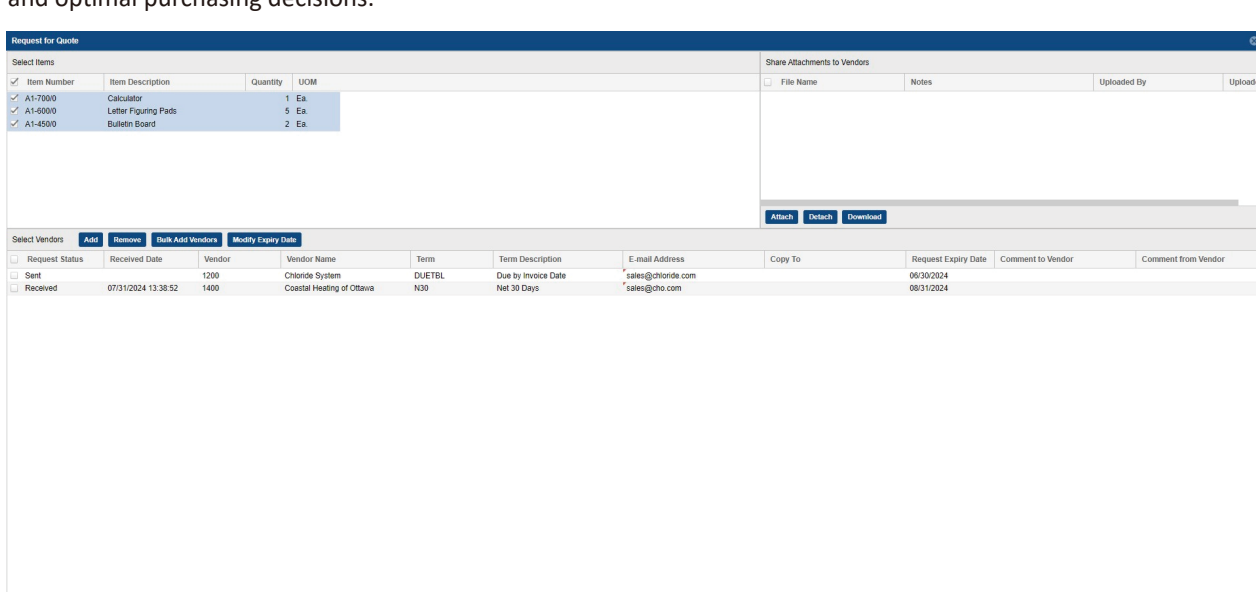
### 04 Attachment Features

Users can attach PDFs, images, and spreadsheets to purchase requests at both the header and line-item levels, streamlining reviews and approvals for greater efficiency.



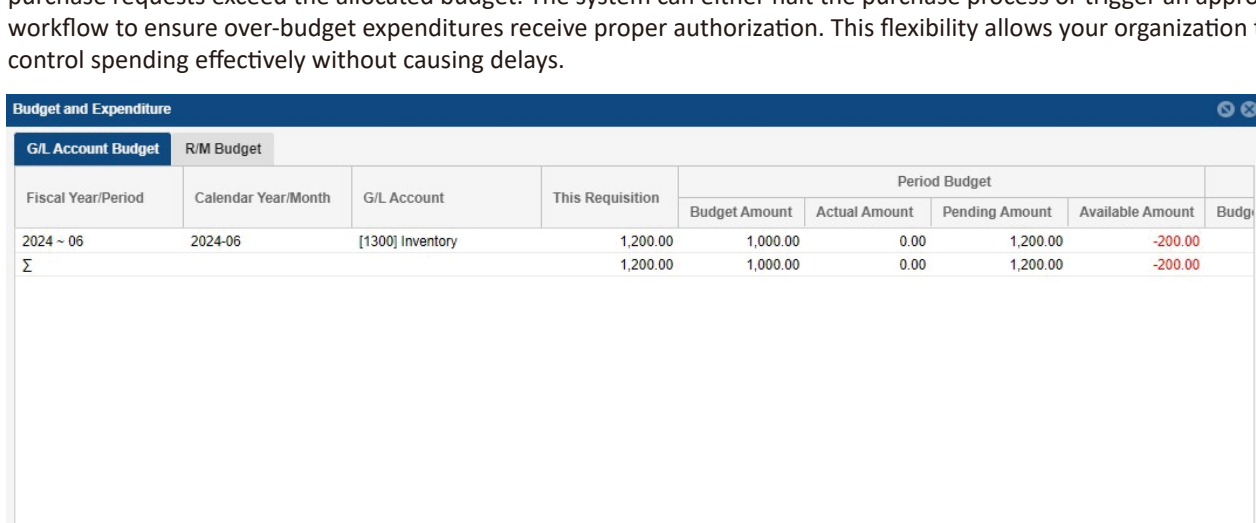
### 05 Request for Quote

Quotations are managed online and can be set as mandatory or optional to support informed decision-making and compliance with purchase policies. Requesters can prioritize criteria such as lead time or cost based on their needs. Integrated with the item catalog, the quotation process is fully documented and easily trackable, ensuring transparency and optimal purchasing decisions.



### 06 Real-Time Budget Control

Norming Web Purchase Requisitions helps enforce budget compliance by generating warnings or error messages when purchase requests exceed the allocated budget. The system can either halt the purchase process or trigger an approval workflow to ensure over-budget expenditures receive proper authorization. This flexibility allows your organization to control spending effectively without causing delays.



### 07 Full Integration with Sage 300

Approved purchases, along with supporting documents, seamlessly flow from the Employee Web Portal into Sage 300—eliminating the need for manual data entry or file imports.

### 08 Affordable User License

Norming's Purchase Requisition provides an affordable alternative for employees to initiate and manage transactions within the Employee Web Portal before they seamlessly integrate into Sage 300. This solution offers access at a fraction of the cost of full Sage 300 licenses, making it an ideal choice for supporting remote workers with secure, real-time access to Sage 300—while maintaining cost-effectiveness and control.